

ANNUAL REPORT 2016



SRI LANKA INSTITUTE OF TOURISM & HOTEL MANAGEMENT
MINISTRY OF TOURISM

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01. Introduction



The Sri Lanka Institute of Tourism and Hotel Management (SLITHM) is the only Government approved premier institute in Sri Lanka, which was established by the Government in 1964 to train young men and women in the field of Hospitality and Travel industry. SLITHM functions under the Ministry of Tourism. The SLITHM head office is in Colombo and to facilitate students island wide, Provincial Colleges were set-up in Anuradhapura, Bandarawela, Kandy, Koggala, Ratnapura, Kurunegala and Pasikudah.

International tourist arrivals to Sri Lanka increased from 1.80 million in 2015 to 2.05 million in 2016, an addition of 252,452. In 2016, the tourism receipts too reached USD 3,518.5 million from the tourism industry. Further, there is also growth in domestic tourism. The domestic tourism nights at the formal tourist accommodation units registered with Sri Lanka Tourism Development Authority (SLTDA) increased from 2,224,876 nights in 2015 to 2,539,480 nights in 2016.

Tourism being a service industry, due to the increase in both foreign and domestic tourism there is more demand for trained manpower for employment in tourist establishments. The main objective of SLITHM is to fulfill this requirement for trained manpower in Tourism and Hospitality industry. The focus is to train personnel for the top and middle management position in the industry, supplemented with a program of short courses at Craft Level, which provide the manpower for the various departments in the Hospitality trade.

The activities of SLITHM were determined by the 5-year Tourism Strategy which was approved by the Cabinet of Ministers which takes into account the new peaceful environment in the country which has become permanent.

SLITHM has finetuned its programs to meet the specific needs of Sri Lanka's and Asia's changing industry. Based on the wide market needs, several new schemes of training are introduced frequently with opportunities to specialize in industry specific areas. The scheme allows students to be more flexible in the choice of training and provides multiple entry and exit points. It also recognizes prior learning, which benefits those who have gained hands on

experience in the industry and who wish to acquire further knowledge through a sound professional qualification.

SLITHM works very closely with the Ceylon Hotel School Graduates Association (CHSGA) to provide the necessary industrial training required for the students.

It was possible to increase the number of students trained at SLITHM due to the increase in intake of students, introducing new courses and opening of new colleges during the last five years. The total number of students qualified from SLITHM increased from 1,517 in 2012 to 3,330 in 2016.

Table 1 - Number of students completed the courses during the past five years 2012 to 2016

College	2012	2013	2014	2015	2016
Colombo	593	809	758	876	839
Anuradhapura	119	139	212	111	195
Bandarawela	83	167	193	212	247
Kandy	245	318	363	219	466
Koggala	253	255	367	465	701
Kurunegala	-	-	-	261	382
Ratnapura	224	290	281	332	401
Pasikudah	-	-	-	-	99
TOTAL	1,517	1,978	2,174	2,476	3,330

In addition to the regular courses on Hospitality Management, SLITHM conducted several short courses on Hospitality Management and Tour Guiding.

Table 2 - Number of students trained in regular courses and other training programs during 2015 and 2016

College	2015			2016		
	SLITHM Regular Courses	Other Training Programs	Total	SLITHM Regular Courses	Other Training Programs	Total
Colombo	876	187	1,063	839	1,654	2,493
Anuradhapura	111	16	127	195	-	195
Bandarawela	212	54	266	247	48	295
Kandy	219	31	250	466	62	528
Koggala	465	-	465	701	-	701
Kurunegala	261	18	279	382	08	390
Ratnapura	332	13	345	401	-	401
Pasikudah	-	-	-	99	-	99
TOTAL	2,476	319	2,795	3,330	1,772	5,102

Total number of students trained at SLITHM increased from 2,795 in 2015 to 5,102 in 2016

02. Our Vision, Mission, Theme, Values and Objectives



Our Vision

To be the Center of Excellence in Training and Education for Human Resource Development of Tourism and Hospitality Industry in Asia.

Our Mission

To provide Application Oriented International Standard Education and Training to produce Competent and Committed Human Resources to meet the demands of the Hospitality and Tourism Industry.

Our Theme

“Taking Sri Lanka to Global Heights – A Journey Towards Excellence in Sri Lankan Hospitality”.

Our Values

Quality

We provide first class training and education programmes delivering premium value to our students.

Equity

We ensure equal opportunities for every student, regardless of race, religion, gender, or economic status to meet the required standards for the highest achievement and growth.

Integrity

We strive to uphold the highest standards of professional ethics and discipline to meet the training requirements of Tourism and Hospitality services.

Our Objectives

- To identify, design and deliver Training and Education Programs in Travel, Tourism and Hospitality Management
- To produce the highest quality professionals for the Tourism and Hospitality Industries.
- To train the required manpower to meet the demand for Tourism and Hospitality Industries by addressing ever changing and challenging trends in Tourism and Hospitality Industries.
- To provide equal opportunities and create an equitable working environment for youth living in different parts of the country while ensuring sustainable growth in the Tourism and Hospitality industries.
- Expand the capacity of delivering Tourism and Hospitality Education by creating partnerships with local and international education entities in a mutually beneficial manner.
- To demonstrate excellence through research in Tourism and Hospitality that adds to international knowledge and connectivity.



03. Message from the Chairman



Sri Lanka Institute of Tourism and Hotel Management (SLITHM) is the pioneer institute in the field of Tourism and Hospitality in Sri Lanka. Formerly it was known as the Ceylon Hotel School.

The main function of the SLITHM is to identify, design and deliver necessary training and education for employment in the tourism industry. It conducts courses at Diploma, Management, Certificate and Craft Levels. SLITHM constantly strive to upgrade and uplift the standard of education in the travel

and Tourism industry. All courses are structured in a manner that will enable a student to seek gainful employment in the industry at different job functions.

The SLITHM head office is located in Colombo and there are seven Provincial Colleges. They are located in Anuradhapura (North Central Province), Bandarawela (Uva Province), Kandy (Central Province), Koggala (Southern Province), Kurunegala (North Western Province), Pasikudah (Eastern Province) and Ratnapura (Sabaragamuwa Province).

There was a delay in the submission of the SLITHM annual report due to various internal issues. The present management has taken steps to clear the backlog and to submit the reports on time.

Dllip De Silva

CHAIRMAN - SLITHM

04 Corporate Information



Tourism Act No. 38 of 2005 was implemented with effect from 1st October 2007 and the Ceylon Tourist Board Act No. 10 of 1966 was repealed. Formerly, Ceylon Hotel School was part of the Ceylon Tourist Board. With the implementation of the Tourism Act No. 38 of 2005 four separate public enterprises were formed, namely Sri Lanka Tourism Development Authority, Sri Lanka Tourism Promotion Bureau, Sri Lanka Institute of Tourism and Hotel Management and Sri Lanka Convention Bureau.

The SLITHM is a leading educational institution in Tourism and Hospitality field. It works in partnership with the private sector of tourism. It is part of the educational program that the students trained at SLITHM also obtain practical experience through working in a recognized hotel.

Registered Name : Sri Lanka Institute of Tourism and Hotel Management

Legal Form : Public enterprise formed under Tourism Act No38 of 2005

Address of The Head Office : No. 78, Galle Road, Colombo - 03.

Auditor : Auditor General of Sri Lanka

Banker : Bank of Ceylon

Location of Seven SLITHM Provincial Colleges

- SLITHM Anuradhapura Provincial College : Dharmasiri Senanayake Tourism Information Center, Sri Maha Bodhi Mawatha, Anuradhapura.
- SLITHM Bandarawela Provincial College : National Holiday Resort, Golf Link Road, Bandarawela.
- SLITHM Kandy Provincial College : Mahaweli Uyana, Kundasale, Kandy.
- SLITHM Koggala Provincial College : Koggala Free Trade Zone, Habaraduwa, Koggala.
- SLITHM Kurunegala Provincial College : Maguruoyawatte, Boyagane, Kurunegala.
- SLITHM Pasikudah Provincial College : National Holiday Resort Office, Pasikudah.
- SLITHM Ratnapura Provincial College : New Town, Ratnapura.

4.1 Board of Directors of SLITHM

CHAIRMAN

Mr. Sunil Dissanayake

OBSERVER

MINISTRY OF FINANCE
REPRESENTATIVE

Ms. Ayanthi De Silva

PUBLIC SECTOR REPRESENTATIVES:

MINISTRY OF TOURISM

Ms. Shirani Weerakoon (up to April 2016)

Ms. W.M. Deepthie Fernando (from May 2016)

SECRETARY TO THE BOARD

Ms. Aruni Perera

DIRECTOR GENERAL SLTDA

Mr. Malraj Kiriella

PRIVATE SECTOR REPRESENTATIVES:

Mr. Jude Dinal Peiris

Mr. Eksath Wijerathne

Mr. W. Joe Perera

Mr. Srilal Miththapala

Mr. Chamin Wickremasinghe

Mr. S. Paramanthan

Mr. T.M.F. Packeer

Mr. Sanjeewa Perera

Table 3 - Date and the number of Board meetings held during the year 2016:

Number	Date
67	11th February 2016
68	19th April 2016
69	24th June 2016
70	6th October 2016
71	30th December 2016

4.2 Audit and Management Committee (AMC)

AMC is empowered to oversee due diligence and control over the financial aspects of the Public Enterprise's operations and performance, according to the public enterprise guideline for good governance.

Members of AMC in 2016

01. Ms. Ayanthi De Silva - Treasury Representative to
The Board of Directors of SLITHM - Chairperson
02. Mr. Malraj B Kiriella - Director General SLTDA
03. Ms. Shirani Weerakoon - Representative of
The Ministry of Tourism to The Board of Directors of SLITHM
04. Ms. W.M. Deepthie Fernando
05. Mr. T.M.F. Packeer, Board Member of SLITHM

Representative of the Auditor General as Observer

Internal Auditor of SLITHM was the Convener.

4.3 Senior Management of SLITHM

CHAIRMAN

Mr. Sunil Dissanayake

DEPUTY DIRECTOR GENERAL

Mr. P. S. Kulatunga

(in addition to his normal duties was also in charge of the Registrar's Office)

DIRECTOR FINANCE

Mr. Sumanadasa Munasingha

(from 1st February 2016 to October 2016)

Mr. A.K.P.K. Jayasiri

(From 15th November 2016)

PRINCIPALS OF SLITHM COLLEGES:

Anuradhapura

Mr. Ramesh Perera (Acting)

Bandarawela

Mr. Rienzie Jayawardana (Acting)

Colombo

Mr. P.S. Kulatunga (Overlooking Duties)

Kandy

Mrs. Kumuduni Wickramasinghe (Acting)

Koggala

Mr. R.D.A. Lenard

Kurunegala

Mr. Sarath Kumara (Acting)

Ratnapura

Mr. Kanishka N. Jayathunga

CLUSTER HEADS:

Professional Cookery

Mr. Saman Hathurusinghe

Food & Beverage Operation

Mr. Lakmal Perera

Front Office Operation

Mr. Udena Silpatilaka

Hotel Housekeeping

Mr. Lenard Perera

Travel and Tourism

Mr. Mangala Suraweera

05. SLITHM Head Office



The purpose-built Sri Lanka Institute of Tourism and Hotel Management at No-78, Galle Road, Colombo-03 commenced operation on 15th August 2000.

Facilities Available:

- 23 Lecture Rooms
- Two Training Restaurants
- Two Mock-up Rooms
- Two Training Kitchens
- Computer Laboratory
- Library
- Cafeteria

***Note:** During the year of 2016, SLITHM added new Lecture Rooms to the 8th Floor, renovated the Staff Kitchen, and added new furniture to the cafeteria.*

Permanent Academic Staff

Faculty	Lecturer	Designation
Professional Cookery	Mr. Saman Hathurusinghe	Senior Lecturer / Cluster Head
	Mr. Nishantha Kulathunga	Lecturer
	Mr.H.M.B Lankapura Bandara	Assistant Lecturer
	Mr. Y.B.M.R. Yapabandara	Assistant Lecturer
	Mr. H.M.T. Herath	Assistant Lecturer
Food & Beverage Operations	Mr.Lakmal Perera	Senior Lecturer / Cluster Head
	Mr. M.K. Dickson Kumara	Senior Lecturer
	Mr. H.K.C. Perera	Senior Lecturer
	Mr. Anura Dissanayake	Lecturer
	Mr. Tharinda Weeraratne	Assistant Lecturer
Pastry & Bakery	Mr. L.G. Punchihewa	Senior Lecturer
	Mr. M.D. Ruwantha Prasad	Assistant Lecturer
	Mr. P.C. Pinidiya	Assistant Lecturer
Front Office Operations	Mr. U.P. Silpathilake	Senior Lecturer / Cluster Head
	Mr. D.T. Senarathne	Senior Lecturer
	Ms. W.N.B. Mendis	Assistant Lecturer

Hotel Housekeeping	Mr. A.L.D.L. Perera	Senior Lecturer / Cluster Head
	Mr. Namal Muhandiramge	Assistant Lecturer
	Mr. A.R. Jayasinghe	Assistant Lecturer
	Mr. A.M.K.W.K. Abeykoon	Assistant Lecturer
Laundry Operations	Mr. A.M. Cumaraswamy	Lecturer
Travel & Tourism Management	Mr. Sujith Yamasinghe	Senior Lecturer / Cluster Head
	Mr. P.M. Suraweera	Senior Lecturer
	Mr. Dheera Hettiarachchi	Assistant Lecturer
	Mr. Anura Alahapperuma	Assistant Lecturer

Note: In addition, there were 18 Visiting Lecturers.

Number of Students Trained in 2015 and 2016

Table 4: Number of Students trained at the Colombo School in 2015 and 2016

Courses	2015	2016
Craft Level - Professional Cookery	66	78
Craft Level - Restaurant and Bar Service	64	66
Craft Level - Hotel Housekeeping	41	44
Craft Level - Subtotal	171	188
Certificate Level - Professional Cookery	122	117
Certificate Level - Restaurant and Bar Service	119	115
Certificate Level - Front Office Operation	116	105
Certificate Level - Hotel Housekeeping	124	98
Certificate Level - Subtotal	481	435
Intermediate Level - Professional Cookery	15	11
Intermediate Level - Food & Beverage	35	25
Intermediate Level - Front Office Operation	15	10
Intermediate Level - Housekeeping	8	6
Intermediate Level - Subtotal	73	52
Advance Level - Professional Cookery	14	8
Advance Level - Food & Beverage	34	25
Advance Level - Accommodation Operation	22	13
Advance Level - Subtotal	70	46
Management Diploma (3Years)	30	34
Pastry & Bakery	51	84
Subtotal - SLITHM Regular Courses	876	839
National Guide	62	105
Chauffeur Guide	-	78
Refresher Course	-	36

Apprenticeship Programmes	38	870
Special Programmes	87	565
Subtotal - Other Training Programmes	187	1,654
GRAND TOTAL	1,063	2,493

The number of students trained for the regular courses at the SLITHM Head Office located in Colombo, decreased from 876 to 839 in 2016.

In addition to the regular courses the number of students trained in short courses increased from 187 in 2015 to 1,654 in 2016. Total number of students in both regular and other training programmes increased from 1,063 in 2015 to 2,493 in 2016.

Financial Performance - 2016

Net cost of operations of the Head Office in Colombo:

2015 - Rs. 186.27 Million

2016 - Rs. 202.46 Million

5.1 Academic Affairs

The main functions of the Academic Affairs are to:

- Review & amend curriculums to be current with the industry requirements.
- To achieve degree awarding status in Hospitality and Tourism Management, while focusing on achieving NVQ levels for the professional courses.
- Rebranding of SLITHM through accreditation with internationally renowned educational institutions in Tourism and Hospitality Management.
- Enhance quality of academic staff by capacity building.
- Implementing an e-learning platform.
- Attract industry professionals to join SLITHM faculty.
- Induce best students to join faculty after graduation
- It is the responsibility of the Cluster Heads in the network of setting consistency in curriculum & teaching standards.

Foreign Exposure to Lecturers

- Mr. Saman Hathurusinghe Senior Lecturer & Cluster Head Professional Cookery of SLITHM participated at the 10th UNWTO Asia Pacific Executive Training Program on Tourism Policy and Strategy from 27th March to 3rd April 2016 in Republic of Korea. This program focused on, how to develop a strategic plan for Tourism development, to enhance the knowledge on Tourism Policy and Strategy and to obtain ideas of other member countries of United Nations Tourism Policies and strategies.
- The U.S. Department of Commerce under the Special American Business Internship Training Programme (SABIT) trained 20 tourism specialists from Sri Lanka. Mr. Kanishka Jayatunga, Principal of Provincial College Ratnapura and Mr. Sarath Kumara Acting Principal of Provincial College Kurunegala participated in this program held in Washington DC, USA from 7th to 25th June 2016. This program focused on destination and national branding, destination and marketing management, tourism industry cooperation, tourism infrastructure planning, facility development,

tour product evaluation and development, comprehensive understanding of US tourism industry and marketing concept through private sector.

- c. The Goethe Institute Berlin Germany invited SLITHM to participate in a vocational training opportunity to get a first-hand exposure on Hospitality of Germany and of its people and to enhance the knowledge in hotel school training methods, skills, modern trends in Hospitality training, utilization of technology for teaching purposes and best practices in hotel schools by visiting different hotel schools and related institutions in Germany. Mr. Rienzie Jayawardana Principal, Provincial College Bandarawela SLITHM, Mr. H.K. Chaman Perera Senior Lecturer / Food & Beverage and Mr. Namal Muhandiramage Assistant Lecturer / Hotel Housekeeping participated at the “Vocational Training Hospitality sector for experts from Sri Lanka” in Germany from 19th to 25th June 2016.

5.2 Registrar’s Office

The main functions of the Registrar’s Office are:

- Recruitment and keeping records of students of SLITHM.
- To conduct exams, releasing of results at all levels and award certificates to the qualified students.
- To implement the Scholarship Scheme.
- Annual Graduation Ceremony.
- Appointment of Visiting Lectures and their contracts with SLITHM.
- Launch / Public awareness programs for career choices.

The Following Courses are Conducted at The SLITHM:

- 04 years Management Diploma: after completion of all 04 certificate level programmes. Advanced and Intermediate Level Courses are conducted in Colombo.
- 03 years Management Diploma: Specialized Diploma Programme offered for students with G.C.E. Advance Level qualification. It is conducted in Colombo and Kandy.
- Certificate Level: entry level qualification leading to diploma offered for students with formal education up to G.C.E Ordinary Level. It is conducted in Colombo and all Provincial Colleges.
- Foundation courses in Pastry and Bakery, and Laundry Management. It was introduced in 2003 and conducted in Colombo.
- Craft Level: entry level three months programme for school leavers qualified up to grade 08. It is conducted in Colombo and all Provincial Colleges.
- Conducting special training programmes based on specific requests from government institutions.
- Apprenticeship Level: pre-entry level one-month program. To fill the gap between the demand and supply of the manpower requirement of the accommodation sector, SLITHM took the initiative to conduct one-month course in the fields of Restaurant & Bar service, Hotel Reception and Hotel Housekeeping. The training program commenced on 21st November 2015 and was continued

in the year 2016 as well. Applications were called through newspaper advertisement and the courses were conducted at the SLITHM head office and Provincial Colleges. After completing the one-month course, the students can register for the Craft Level courses conducted by the SLITHM.

- Tour Guiding: There are four type of guides namely National, Chauffeur, Area and Site. All the Tour Guiding courses are self-financing courses. The license to the qualified guides is issued by SLTDA. In 2016, SLITHM conducted three National Guide Programmes (01 Chinese speaking and 02 English speaking guide programs), and two Chauffeur Guide programmes.

Graduation Ceremony

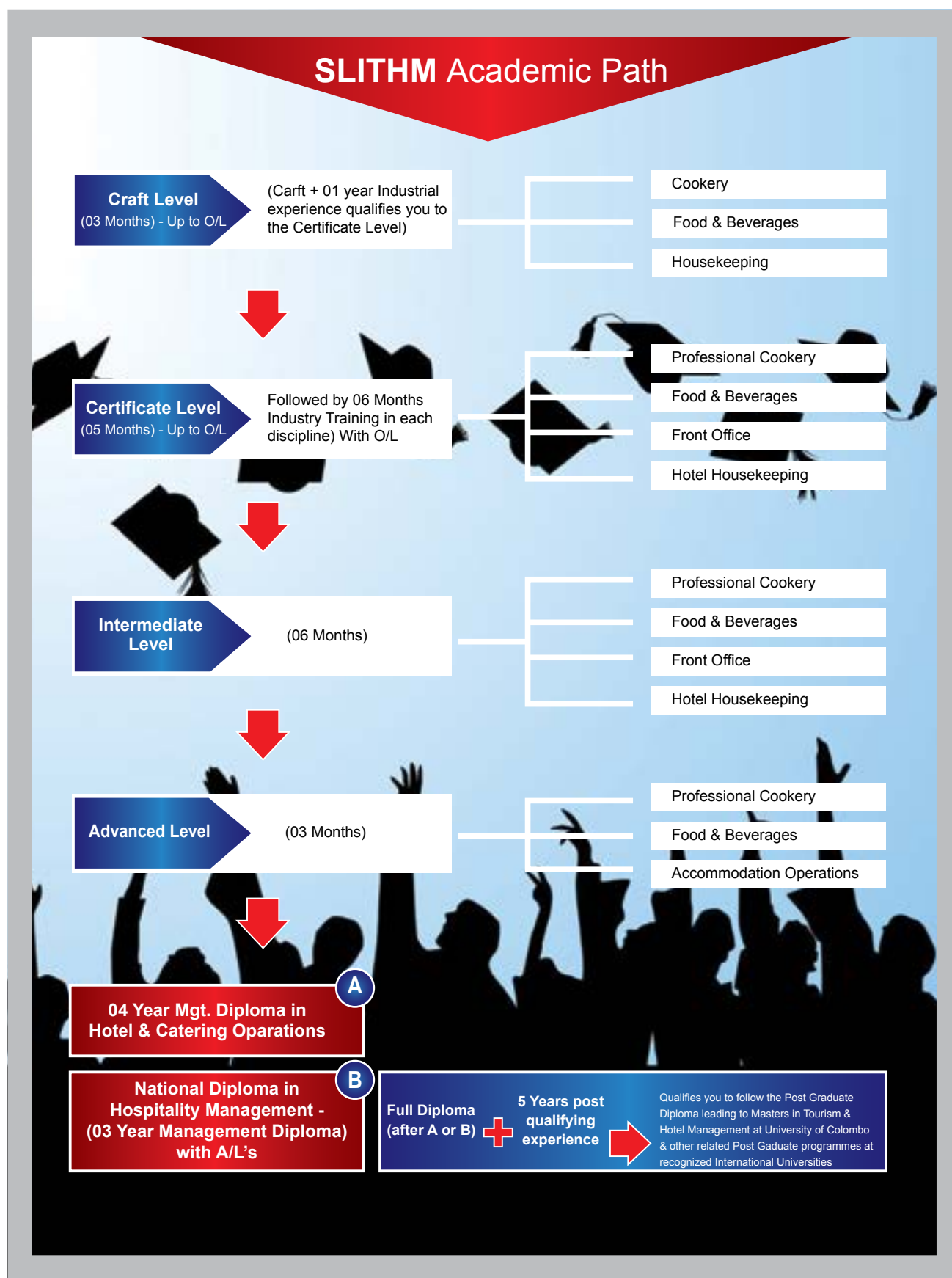


Graduands of 2015 were awarded the diplomas in the Graduation Ceremony held on 17th June 2016 at The BMICH. The Total Number of Graduands in 2015 was 89.

Course	2015
Management Diploma with Specialisation in Food & Beverage Operations	29
Management Diploma with Specialisation in Professional Cookery	11
Management Diploma with Specialisation in Accommodation Operations	17
Diploma in Hospitality Management	32
TOTAL	89

The Chief Guest was Hon. Minister of Tourism Development, Lands and Christian Religious Affairs Mr. John Amaratunga.

Education Pathway of SLITHM



5.3 Library

The SLITHM specialized Tourism and Hospitality library is a source of information for students and tourism professionals. It plays a vital role in catering to the information and educational needs of both course participants and professional staff of SLITHM and tourism sector.

The fully-fledged Library is well stocked with over 10,000 books, over 1,000 tourism reports and selected periodicals. Among the library's special collections are the World Tourism Organization (WTO) publication, Training Manuals, Company Annual Reports, periodicals, and tourism statistics. Library adopts an improved and efficient classification system (DDC 22 edition) and books are cataloged according to the 2nd edition of AACR (ii).

In 2016, SLITHM purchased books, periodicals worth of Rs. 0.37 Million.

5.4 Samudra Training Hotel



Samudra Training Hotel is in the same premises of SLITHM. Samudra Training Hotel and the SLITHM training school operate under the same management. Samudra Training Hotel is effectively and efficiently used for the primary purpose of student's practical training for application of theory.

- The Training Hotel consists of 10 rooms offering the highest level of comfort at the most reasonable prices, one suite consisting of two deluxe rooms and a pantry/kitchenette.
- The Monara Restaurant has the capacity to provide meal for forty guests at any given time. Adjoining the restaurant there, is a cocktail Lounge and Kudi Bar.
- Thahir Auditorium of SLITHM has a seating capacity of 250 and provides all the facilities for the most sought-after conference.
- Gymnasium
- Laundry

Acting Resident Manager - Mr. S.V.L.M. Perera

***Note:** During the year 2016, Resident Manager's apartment and the Lobby area were refurbished.*

Financial Performance - 2016

SLITHM training hotel (Samudra Hotel) is a standalone profit-making center. The gross profit generated was:

2015 - Rs. 16.18 Million

2016 - Rs. 12.09 Million

5.5 Laundry Operation

Laundry & Dry-cleaning Operations commenced at the SLITHM Colombo in January 2013 with all necessary equipment to operate as a professional laundry and a training center.

Laundry Manager/Lecturer Mr. Amaranth Cumaraswamy is in charge of the laundry operations and there are 06 permanent staff. The laundry & dry-cleaning course, both theory and practical, is conducted to the SLITHM students.

It is located in a convenient location at ground floor facing Galle Road and it has a potential client base. During the year 2016, SLITHM constructed a new ramp and staircase to the Laundry area.

5.6 Human Resources Division

The function of the Human Resources Department:

- To revamp & strengthen the institutional organisation structure to suit delivery requirements.
- Upgrading of existing infrastructure facilities of Colombo and Provincial Colleges to make SLITHM the centre of excellence for Tourism and Hospitality management.
- Establishing new Provincial Colleges as per the management requirement.
- Capacity building for non – academic staff through facilitating seminars, workshops & training programs.

According to the approved cadre the total number of employees was 161. It includes academic staff of 67 and non-academic staff 94 (including training Samudra Hotel). The actual number of employees as at end 2016 was 147 and the details are as follows:

Category	Approved Cadre	Actual
Academic Staff	66	62
Non-Academic Staff	72	66
Samudra Training Hotel	23	19
TOTAL	161	147

Golden Jubilee Celebration

To celebrate the 50th anniversary of Tourism, SLITHM organized the Golden Jubilee Celebration with the Collaboration of Sri Lanka Tourism. The event was held at BMICH on 27th May 2016. The main events were:

- Religious activities
- Launched a commemorating stamp
- Art, Essay and Photography exhibition
- Awards for key Tourism contributors
- Exhibition on “Memories of 50 years of Sri Lanka Tourism”

World Tourism Day 2016

The Ministry of Tourism Development and Christian Religious affairs together with the SLTDA, SLTPB, SLITHM and SLCB organised the World Tourism Day 2016 celebration in Sri Lanka. The theme for this year was “Tourism for all - Promoting Universal Accessibility.”

There were Tourism awareness programs organized at the SLITHM head office and Provincial Colleges.

Welfare Association

In 2016, the Sri Lanka Tourism welfare association arranged the annual trip in December for the employees and the family members of SLTDA, SLITHM, SLTPB and SLCB. This year the main places visited were Nuwara Eliya and Bandarawela.

Incentives to the employees of SLITHM

- Provide a Health Insurance Policy to the employees and their family.
- A monthly travelling allowance of Rs. 2,000 per employee who are not entitled for official transport facility.

5.7 Finance Division

The main source of funds to SLITHM is the Tourism Development Fund. Sri Lanka Tourism Development Authority collects the Tourism Development Funds and transfer 12 % to SLITHM.

Table 5: Source of funds to SLITHM in 2015 and 2016 in Rs. million

Category	2016 (Rs. Mn)	2015 (Rs. Mn)
Tourism Development Fund	427.64	365.12
School fees & other income	56.17	45.24
Other Revenues	36.17	15.12
Samudra Training Hotel	12.09	16.18
TOTAL	532.07	441.68

5.8: Internal Audit Division

According to the Annual Internal Audit Plan 2016, 06 Internal Audit Reports were issued that contain suggestions and recommendations for improvements. Actions were taken by the relevant officers in minimizing costs and in streamlining processes through better internal audits.

Audit Management Committee (AMC) meeting held during the year 2016:

Number	Date
18 th	11 th January 2016
19 th	27 th October 2016
20 th	3 rd November 2016
21 st	19 th December 2016

06. SLITHM Anuradhapura Provincial College



Facilities Available

- 04 Lecture Rooms (Maximum 30 students each)
- 01 Training Kitchen
- 01 Training Restaurant
- 01 Mock - up room
- 01 Computer Laboratory
- 01 Locker Room

Note: During the year 2016, the roof top area was repaired.

Permanent Academic Staff

Mr. G.L.B. Ramesh Perera - Acting Principal/Senior Lecturer

Faculty	Lecturer	Designation
Professional Cookery	Mr. M.S. Madawala	Junior Lecturer
Front Office Operations	Mr. G.P.M. Gamage	Assistant Lecturer

Note: In addition, there were 05 Visiting Lecturers

Number of Students Trained

Table 6: Number of Students trained at Anuradhapura in 2015 and 2016

Courses	2015	2016
Craft Level - Professional Cookery	37	56
Craft Level - Restaurant and Bar Service	-	45
Craft Level - Hotel Housekeeping	-	25
Craft Level - Subtotal	37	126
Certificate Level - Professional Cookery	41	42
Certificate Level - Restaurant and Bar Service	33	27
Certificate Level - Subtotal	74	69
Subtotal - SLITHM Regular Courses	111	195
Apprenticeship Programmes	16	-
Subtotal - Other Training Programs	16	-
GRAND TOTAL	127	195

At the Anuradhapura Provincial College, the number of students trained in regular courses increased from 111 in 2015 to 195 in 2016, an increase of 75.7 percent. In addition, to the regular courses 16 students were trained in the Apprenticeship programme in 2015 but none in 2016. Total number of students trained both in regular and other training programs increased from 127 in 2015 to 195 in 2016.

Financial Performance - 2016

Net cost of operations:

2015 - Rs. 12.47 Million

2016 - Rs. 13.44 Million

Career Development and Other Programmes Conducted During the Year 2016

- Participated in a Job Fair organised by the Madawachchiya Pradeshiya Sabha
- Awareness of the Institute, table manners & etiquette programme conducted for Plan International Sri Lanka and Vocational Training Authority at Anuradhapura, Faculty of Agriculture, University of Rajarata and National Youth Corps - Paladikulama and Kekirawa.
- Awareness programs at Anuradhapura Schools namely, Walisinghe Harischandra M.V; Central College ; Swarnapali Balika M.V; St. Joseph's College; Vivekananda Tamil Vidyalaya; Zahira College; Nivanthakachethiya M.V; Deepani Vidyalaya and Sri Rahula Vidyalaya.
- Students' Educational & Familiarization Tour to the Grand Kandyan Hotel & Ozo Hotel Kandy.
- Public and Private Partnership programme organised by the Eastern Provincial Council along with the World University Service of Canada at Trincomalee.
- An ice-cream dansala was organised in association of staff from SLTDA, SLTPB, SLCB & students of SLITHM on Poson Poya day in front of the School premises.

07. SLITHM Bandarawela Provincial College



It commenced operation in 2004 and the facilities available at present are:

- 05 Lecture Rooms
- Computer Laboratory
- Practical Restaurant
- Training Kitchen
- Auditorium
- 02 Mock-Up Rooms
- Students' changing Room
- Students' Meal Room
- Library

Permanent Academic Staff

Mr. Rienzie Jayawardana - Acting Principal/Senior Lecturer

Faculty	Lecturer	Designation
Professional Cookery	Mr. T.M.C. Tennakoon	Senior Lecturer
Food & Beverage Operations	Mr. Nuwan Pradeep Egodage	Assistant Lecturer
Front Office Operations	Ms. Chamila Rathnayaka	Assistant Lecturer
Hotel Housekeeping	Mr. C.P. Hettiarachchi	Assistant Lecturer

Note: In addition, there were 07 Visiting Lecturers

Number of Students Trained

Table 7: Number of Students trained at Bandarwela in 2015 and 2016

Courses	2015	2016
Craft Level - Professional Cookery	35	54
Craft Level - Food and Beverage	-	14
Craft Level - Hotel Housekeeping	15	-
Craft Level - Subtotal	50	68
Certificate Level - Professional Cookery	48	51
Certificate Level - Restaurant and Bar Service	47	45
Certificate Level - Front Office Operation	33	41
Certificate Level - Hotel Housekeeping	34	42
Certificate Level - Subtotal	162	179
Subtotal - SLITHM Regular Courses	212	249
Apprenticeship Programmes	54	48
Subtotal - Other Training Programs	54	48
GRAND TOTAL	266	295

At the Bandarwela Provincial College, the number of students trained in regular courses increased from 212 in 2015 to 249 in 2016 an increase of 17.45 percent. In addition, to the regular courses 48 students were trained in the Apprenticeship programme in 2016 whereas in 2015 it was 54. Total number of students trained both in regular and other training programs increased from 266 in 2015 to 295 in 2016.

Financial Performance - 2016

Net cost of operations:

In 2015 - Rs. 11.52 Million

In 2016 - Rs. 13.76 Million

Career Development and Other Programmes Conducted During the Year 2016

- School visits from: Holy Family Convent-Bandarawela, Visakha Girls College, Kuda Kusum Balika Maha Vidyalaya, Dharmapala College, St. Thomas College- Bandarawela, Kahaththawela School, Dehiaththakandiya Maha Vidyalaya.
- Three programmes conducted for Divisional Secretariat Office (AGA Office) and one programme for AGA Samudhi Officers.
- Several workshops conducted for: Army voluntary forces- Diyathalawa, E-Soft Institute- Bandarawela, Unilever Company PVT LTD, NAITA Bandarawela, Zonal Education Office.
- Olympic Committee Programme

-
- First aid programme
 - AIDS awareness programme
 - Drug awareness programme
 - Hotel visits
 - Shramadana campaign
 - Inter departmental cricket match
 - Flower decoration demonstration
-

08. SLITHM Kandy Provincial College



The Kandy Provincial College commenced its operation at the present location on 15th May 2013.

Facilities Available:

- 08 Lecture Rooms (Maximum 35 students each)
- 01 Training Kitchen
- 01 Training Restaurant
- 01 Mock-up room
- 01 Computer Laboratory
- Banquet Hall (Capacity - 150 pax)
- 04 Guestrooms
- Housekeeping Demonstration Room
- Auditorium
- Open Air Theatre
- Library

Permanent Academic Staff - 2016

Mrs. Kumuduni Wickramasinghe - Acting Principal/Senior Lecturer

Faculty	Lecturer	Designation
Professional Cookery	Mr. P.J.De. A. Seneviratne	Senior Lecturer
	Mr. Sampath Weerakoon	Lecturer
Food & Beverage Operations	Mr. Rushdy Raheem	Senior Lecturer
Nutrition & Food Hygiene	Ms. K.G.S.D. Gunasinghe	Assistant Lecturer
Front Office Operations	Mr. Nalin Kahatapitigama	Senior Lecturer
	Mr. T.M.K.C.S.R. Peiris	Assistant Lecturer
Hotel Housekeeping	Mr. Ravindra Senevirathne	Assistant Lecturer

Note: In addition, there were 11 Visiting Lecturers

Number of Students Trained

Table 8: Number of Students trained at Kandy Provincial College in 2015 and 2016

Courses	2015	2016
Craft Level - Professional Cookery	24	35
Craft Level - Restaurant and Bar Service	22	34
Craft Level - Hotel Housekeeping	15	50
Craft Level - Subtotal	61	119
Certificate Level - Professional Cookery	41	94
Certificate Level - Restaurant and Bar Service	38	86
Certificate Level - Front Office Operation	27	68
Certificate Level - Hotel Housekeeping	27	69
Certificate Level - Subtotal	133	317
Management Diploma (3Years)	25	30
Subtotal - SLITHM Regular Courses	219	466
Tour Guide	-	42
Apprenticeship Programmes	31	20
Subtotal - Other Training Programs	31	62
GRAND TOTAL	250	528

At the Kandy Provincial College, the number of students trained in regular courses increased from 219 in 2015 to 466 in 2016, an increase of 12.79 percent. In addition to the regular courses 62 students were trained in other short training program in 2016. Total number of students trained both in regular and other training programs increased from 250 in 2015 to 528 in 2016.

Financial Performance - 2016

Net cost of operations:

2015 - Rs. 20.97 Million

2016 - Rs. 24.91 Million

Career Development and Other Programmes Conducted During the Year 2016

- Knowledge first, career guidance education fair at Kandy City Centre.
- World Tourism Day 2016
- 3rd Anniversary Celebrations at SLITHM Premises.
- “Poson Dansala” was organized by the Students Sports & Welfare Association at Warapitiya Junction.
- Tree Planting Day was held at SLITHM - Kandy.
- Training of “Tea & Coffee Buffet Service with Manners” held for Provincial Council Staff.

09. SLITHM Koggala Provincial College



The Koggala Provincial College building was constructed by the Southern Provincial Council and commenced operation in January 2008.

Facilities Available:

- 06 Lecture Rooms (Maximum 30 students each)
- 01 Training Kitchen
- 01 Store
- 01 Training Restaurant
- 02 Mock-up room
- 01 Computer Laboratory
- Library

Permanent Academic Staff - 2016

Mr. R.D.A. Lenard - Acting Principal/Senior Lecturer

Faculty	Lecturer	Designation
Professional Cookery	Mr. M.N. Wiranga	Junior Lecturer
Food & Beverage Operation	Mr. L.S. Wasantha	Assistant Lecturer
Front Office Operation	Mr. H.K.W. Chandana	Assistant Lecturer
	Mr. M.A. Buddhika	Assistant Lecturer
Hotel Housekeeping	Mr. Indika Mohotti	Lecturer
	Mr. P.S.W. Emmanuel	Assistant Lecturer

Note: In addition, there were 12 Visiting Lecturers.

Number of Students Trained

Table 9: Number of Students trained at Koggala Provincial College in 2015 and 2016

Courses	2015	2016
Craft Level - Professional Cookery	33	75
Craft Level - Restaurant and Bar Service	33	55
Craft Level - Front Office Operation	19	60
Craft Level - Hotel Housekeeping	46	56
Craft Level - Subtotal	131	246
Certificate Level - Professional Cookery	83	167
Certificate Level - Restaurant and Bar Service	93	98
Certificate Level - Front Office Operation	87	88
Certificate Level - Hotel Housekeeping	71	102
Certificate Level - Subtotal	334	455
GRAND TOTAL	465	701

At the Koggala Provincial College, the number of students trained in regular courses increased from 367 in 2014 to 465 in 2015 an increase of 26.70 percent.

Financial Performance - 2016

Net cost of operations:

2015 - Rs. 17.63 Million

2016 - Rs. 23.27 Million

Career Development and Other Programmes Conducted During the Year 2016

- Two training programmes: for Divisional Secretary of Dickwella
- Hotel Visits
- Language Day
- Inter Departmental Cricket Match
- Two programmes on: Flower Decoration Demonstration
- Workshop for: University College Matara
- Educational sessions for 1st year students and the senior students of the University of Ruhuna.
- School visits from: Vijitha Central- Dickwella teachers and students, Karadeniya Central College teachers and Students, Thelijjawila Central College teachers and Students, Richmond College teachers and students, Meepawala Amarasooriya teachers and students, Sujatha Vidyalaya Matara.
- Participated in: Divisional Secretariat Galle - 02 job fairs, Hall De Galle Hall - Galle Job Fair organized by RTB, Job Fair - “Rekiya Arunalu”.
- Awareness programmes for: Two Programmes at Zonal Education - Matara, Middeniya Training Center, National Youth Service Council-Karadeniya, Baddegama Youth Center, Matara Convent, Ruhunu University - Lecturers & Staff.
- CSR projects: A programme for the students in University of Ruhuna on Table Etiquette and Manners, Shramadana Campaign, Beach Cleaning Programme of Welfare Association.

10. SLITHM Ratnapura Provincial College



Facilities Available:

- 06 Lecture Rooms
- Practical Restaurant
- Training Kitchen
- 02 Mock-Up Rooms
- Student's Cafeteria
- Computer Laboratory

Note: During the year 2016 the building was color washed.

Permanent Academic Staff - 2016

Mr. Kanishka N. Jayathunga - Principal

Faculty	Lecturer	Designation
Professional Cookery	Mr. Chaminda Tennakoon	Senior Lecturer
	Mr. Priyanka Wickramasinghe	Assistant Lecturer
Food & Beverage Operations	Mr. H.K. Chaman Perera	Senior Lecturer
	Mr. Kanchana Krishantha	Junior Lecturer
Front Office Operations	Mr. J.G.Mihiruchi Gamage	Assistant Lecturer
Hotel Housekeeping	Mr. Kanishka D. Nugawela	Lecturer

Note: In addition, there were 11 Visiting Lecturers.

Number of Students Trained

Table 10: Number of Students trained at Ratnapura Provincial College in 2015 and 2016

Courses	2015	2016
Craft Level - Professional Cookery	54	71
Craft Level - Restaurant and Bar Service	40	47
Craft Level - Hotel Housekeeping	26	57
Craft Level - Subtotal	120	175
Certificate Level - Professional Cookery	60	65
Certificate Level - Restaurant and Bar Service	56	59
Certificate Level - Front Office Operation	44	47
Certificate Level - Hotel Housekeeping	52	55
Certificate Level - Subtotal	212	226
Subtotal - SLITHM Regular Courses	332	401
Apprenticeship Programmes	13	-
GRAND TOTAL	345	401

At the Ratnapura Provincial College, the number of students trained in regular courses increased from 332 in 2015 to 401 in 2016, an increase of 20.7 percent. Total number of students trained both in regular and other training programs increased from 345 in 2015 to 401 in 2016.

Financial Performance - 2016

Net cost of operations:

Year 2015 - Rs. 15.14 Million

Year 2016 - Rs. 18.53 Million

Career Development and Other Programmes Conducted During the Year 2016

- Training Programme for Directors and in-service Advisors of Home Economics at NIE, Maharagama.
- Training programmes for Sabaragamuwa University students at SLITHM Ratnapura
- SLITHM Students education tour.
- Teachers and students from Dewalaya Sumana Balika Maha Vidyalaya, Ratnapura and National school, Balangoda to SLITHM Ratnapura.
- Special Awareness Programme for SLBFE Katangama unit foreign migrating worker (house maid, labour. etc).
- Job fairs for job seekers organized by Divisional Secretariat- Eheliyagoda and Kahawatte District Secretariats.
- Avurudu Uthsawaya, Internal cricket match with all student's participation.
- Student awareness programme on Drugs & Narcotic, Social Diseases & Productivity (5S).
- Training programme on Housekeeping & Restaurant & Bar Service for Society of the Ratnapura Tourist Hotel Owners Ratnapura.
- Awareness Programme about foreign employment by Sri Lanka Bureau of Foreign Employment, Battaramulla at SLITHM Ratnapura.
- Awareness programme on table etiquette & table manners. SLITHM course awareness & student job opportunities with practical lunch for Divisional Secretariat, Nivithigala office staff.
- Carrier guidance for job opportunities for job seekers through District Secretariat, Kachcheri, Kegalle.
- Special training programme for Housekeeping, Reception, Restaurant & Bar Service & Cookery department students SLITHM Ratnapura by Hilton Colombo at SLITHM Ratnapura.
- Awareness programme on Hotel School & Table Etiquette and Table Manners for Bibilagama, Maha Vidyalaya, Bibilagama at SLITHM Ratnapura.
- Leaflet on SLITHM information on commencing courses distributed to Ratnapura , Kegalle School (250 Schools).
- Two Awareness programmes on Hotel School & Table Etiquette and Table Manners for Principles undertaking training at National Institute of Education (NIE) at SLITHM Ratnapura.
- Tree Planting Session – for Environment - Environment Celebration at SLITHM Ratnapura.
- Awareness Programme about Hotel School, courses & job opportunities for Parents & Youth in Palabathala, Near Sripa Gama.
- Programme on Craft Level Student enrolments with course awareness at Openayake Divisional Secretariat office, Openayake.

-
- Job fair and Open Day at Vocational Training Centre, Ratnapura.
 - Participated at the youth Workshop (2 days) organized by Sabaragamuwa Provincial Council collaboration with UNFPA at Hotel Centuria Embilipitiya.
 - Hotel Show at BMICH.
 - Job fair and open day at Vocational Training Centre, Ratnapura.
 - Two special awareness programmes about Hotel Professional Cookery and Bakery products with the support of Unilever (Pvt) Ltd. at SLITHM Ratnapura.
 - Youth Workshop discussion organized by Sabaragamuwa Provincial Council in collaboration with UNFPA at Pussella Training Centre Kuruwita.
 - Students welfare internal carrom tournament at SLITHM Ratnapura.
 - New Hotel School foundation stone laying ceremony at Wagola Technical Training Centre, Kegalle. 100 Students & Lecturers participated at that event.
 - Awareness programme on AIDS & STD Diseases, Drugs & Narcotic and Team Building for SLITHM Ratnapura students.
 - SLITHM student Annual educational tour to Hotel Shangri-La, Hambantota.
 - Craft Level course inauguration with participant of Tourism Minister, Secretary Sabaragamuwa Provincial Council, Craft Level course inauguration with the participation of Tourism Minister, Secretary Sabaragamuwa Provincial Council.
 - Awareness Programme on table etiquette & table manners at SLITHM Ratnapura to the students at Wathuyaya Sri Sumana Vidiyalaya, Kuruwita, Kiriella Maha Maha Vidyalaya, Kiriella (two), Mahanama Maha Vidiyalaya Kagalle, Arupola Sri Mahinda Vidyalaya, Ratnapura, Gonagala Maha Vidyalaya, Kegalle an Godakawela Bibilagama Maha Vidyalaya, Godakawela.
 - 25 Nos Students participated for services at Shangri La, Hambantota.
 - Job Fair & Self-employment awareness Organized by District Secretariat, Ratnapura.
 - Almsgiving organized by Students Welfare Association, SLITHM Ratnapura.
 - Awareness Programme on Hotel School, table etiquette & table manners to Ratnapura Police Senior Police Officers at SLITHM Ratnapura.
 - Annual Internal Cricket Match SLITHM organized by Student's Sports & Welfare Association.
 - Table etiquette & school awareness Programme for National Youth Service Council, Training Centre, Ratnapura staff at SLITHM Ratnapura.
 - Special Sabaragamuwa Provincial Council, Ratnapura Craft level Course in Restaurant & Bar Service at SLITHM Ratnapura.
 - Special Home Science School teachers training & Practical Cookery programme Coordinated by National Institute of Education Maharagama at SLITHM Ratnapura (Two days).
 - Awareness programme on public law conduct at SLITHM Ratnapura.
 - Job fair for youth at R/Batugedara Vidyalaya, Ratnapura at SLITHM Ratnapura.

11. SLITHM Kurunegala Provincial College



The ownership of the land and the building of Kurunegala Provincial College is with the Wayamba Provincial Council and Wayamba Development Authority. SLITHM signed a MOU for a period of two years to operate the hotel school. Soft opening of the school was held on 9th February 2015.

Facilities Available:

- 04 Lecture Rooms (Maximum 30 students each)
- 01 Training Kitchen
- 01 Training Restaurant
- 01 Mock-up room
- 01 Computer Laboratory
- Auditorium
- Cafeteria
- Library

Permanent Academic Staff - 2016

Mr. E.K. Sarath Kumara - Acting Principal / Senior Lecturer

Faculty	Lecturer	Designation
Front Office Operation	Mr. M.Sampath Weerakoon	Assistant Lecturer
Hotel Housekeeping	Mr. Indika Jayasekara	Assistant Lecturer

Note: In addition, there were 09 Visiting Lecturers

Number of Students Trained

Table 11: Number of Students trained at Kurunegala Provincial College in 2015 and 2016

Courses	2015	2016
Craft Level - Professional Cookery	20	82
Craft Level - Restaurant and Bar Service	19	55
Craft Level - Hotel Housekeeping	-	11
Craft Level - Subtotal	39	148
Certificate Level - Professional Cookery	60	70
Certificate Level - Restaurant and Bar Service	62	54
Certificate Level - Front Office Operation	46	57
Certificate Level - Hotel Housekeeping	54	53
Certificate Level - Subtotal	222	234
Subtotal - SLITHM Regular Courses	261	382
Apprenticeship Programmes	18	08
Subtotal - Other Training Programmes	18	08
GRAND TOTAL	279	390

At the Kurunegala Provincial College, the number of students trained in regular courses increased from 261 in 2015 to 382 in 2016 an increase of 46.4 percent. In addition to the regular courses 08 students were trained in the Apprenticeship Programme in 2016. Total number of students trained both in regular and other training programs increased from 279 in 2015 to 390 in 2016.

Financial Performance - 2016

Net cost of operations:

Year 2015 - Rs. 6.19 Million

Year 2016 - Rs. 9.32 Million

Career Development and Other Programmes Conducted During the Year 2016

- Training programmes: conducted for Divisional Secretariat Office-Chilaw, two programmes for Divisional Secretariat Office-Madampe.
- Hotel Visits and Familiarization tours: Housekeeping familiarization tour to Hotel- Kandalama, Front Office familiarization tour to Grand Hotel-Nuwara Eliya, Professional cookery familiarization tour to Grand Hotel - Nuwara Eliya, Restaurant and Bar Service familiarization tour to Hotel Jetwing Blue- Negombo.
- Carrom Tournament organized by Student Welfare and Sports Association.
- Inter Departmental Cricket Tournament.
- Inter Departmental Vesak Lantern Competition organized by the Student Welfare and Sports Association.

- Programme on Table Etiquette and Manners was conducted to General Hospital Kurunegala.
- Workshop for: Sir John Kothalawala Vidyalaya and Mayurapada Vidyalaya at Narammala on Table etiquettes, Industrial Service Bureau and East Province Tourism Bureau.
- Educational sessions: conducted for 167 teachers in Technical College Kuliapitiya, Uva Wellassa University, 36 teachers from the Maho Zonal Educational Office.
- School visits: WP/MINU/ Nawana Vidyalaya, Art Section of Maliyadeva College- Kurunegala, Dharmashoka Maha Vidyalaya- Minuwangoda (two batches).
- Participated at: Awareness programme held at Baudhaloka Piriwena in Kurunegala, organized by District Secretariat-Kurunegala, “Vim Diwiyata Disne” Exhibition organized by Unilever Company and Ministry of Women Affairs at Sir.John Kothalawala Vidyalaya, Plan Your Future-Higher Education & Career Guidance Exhibition held at Blue Meridan Hotel Kurunegala.
- Awareness programmes: for the public on Hettipola Public Ground, awareness programme for the unemployed people, Programme for the Rajagahabima Vidyalaya in Nikarawetiya Educational Zonal Office, Awareness programme for 500 A/L dropped out students in Chilaw with the collaboration of NHRD Council Sri Lanka.
- CSR projects: Pirith Chanting programme followed by an Almsgiving was organized by the Students Welfare and Sports Association, Shramadana Campaign organized by the SLITHM students- Kurunegala, Almsgiving Campaign to Vandana Janodara Elders Home, Money Donation Programme for Cancer Hospital in Kurunegala.
- Other Awareness programmes: Programme on Sexual Transmission Diseases.

12. SLITHM Pasikudah Provincial College



Pasikudah, is used to be a popular Tourist destination, however suffered huge devastation following the 2004 Indian Ocean Tsunami and the security situation in the country. Foreign travel to Pasikudah has recently increased due to growth in investment and development.

In 2015, SLITHM decided to temporally setup a hotel school at the National Holiday Resort of Pasikudah to conduct basic course on Hospitality Management. The building was renovated at a cost of Rs. 1.2 million.

Permanent Academic Staff - 2016

Mrs. M. Sundarampillai - Acting Principal/Senior Lecturer (up to September 2016)

Mr. K.D.Y.N. Kahatapitigama - Acting Principal/ Senior Lecturer (From October 2016)

In addition there were two visiting lecturers.

Number of Students Trained

Table 12: *Number of Students trained at Pasikudah Provincial College in 2016*

Courses	2016
Craft Level - Restaurant and Bar service	59
Craft Level - Hotel Housekeeping	40
TOTAL	99

During the year 2016 trained 99 students at Craft Level.

Financial Performance - 2016

Net cost of operations:

Year 2015 - Rs. 0.72 Million

Year 2016 - Rs. 1.93 Million

Abbreviations Used

AMC	-	Audit and Management Committee
DMS	-	Department of Management Services
SLTDA	-	Sri Lanka Tourism Development Authority
SLITHM	-	Sri Lanka Institute of Tourism Hotel Management
SLTPB	-	Sri Lanka Tourism Promotion Bureau
SLCB	-	Sri Lanka Convention Bureau

Statement of Financial Position

as at 31st December 2016

Amounts in Rs.

	Note	2016	2015 Restated
ASSETS			
CURRENT ASSETS			
Inventories	03	425,959	2,327,707
Trade Debtors	04	22,302,688	17,396,453
Deposits & Other Receivables	05	10,438,947	7,464,480
Receivables SLTDA	06	127,386,787	97,178,035
Loans & Other		8,970,782	8,940,618
Advances		289,965	279,965
Pre payments		1,525,733	182,968
Investment of Gratuity		13,904,221	13,307,423
Cash and Cash Equivalents	07	125,615,148	256,022,764
Total Current Assets		310,860,231	403,100,412
Non-Current Assets			
Property, Plant & Equipment	02	746,326,289	672,159,211
Less : Provisions for Depreciation		334,229,431	281,524,834
Written down value		412,096,858	390,634,377
Add : Work in progress	08	15,959,184	32,812,601
INTANGIBLE ASSETS			
Computer Software		-	-
Investment	09	422,817,523	196,478,933
Total Non- Current Assets		850,873,565	619,925,910
Total Assets		1,161,733,796	1,023,026,322
LIABILITIES			
Current Liabilities			
Deposits / Other payables		51,387,781	41,490,872
Accrued Expenses		25,690,500	31,112,377
Provisions for Retirement Gratuity	10	29,530,922	26,497,147
TOTAL CURRENT LIABILITIES		106,609,203	99,100,395
Net Assets		1,055,124,593	923,925,927
NET ASSETS/EQUITY			
Capital Contribution		454,850,952	454,850,952
Accumulated Surplus		593,464,257	461,337,040
JABIC & UNDP Grant		6,809,383	7,737,935
TOTAL NET ASSETS/EQUITY		1,055,124,593	923,925,927

The board of Management is responsible for the preparation and presentation of these financial statements. Accounting policies and notes form an integral part of these financial statements. Approved and signed for and on behalf of the board of Management.


Sri Lanka Institute of Tourism & Hotel Management
 Chairman

Dilip De Silva
Chairman


Buddhika Hewawasam
 Director General

Buddhika Hewawasam
Director General


H. R. F. FERNANDO (ACA, MBA (PM-US), BA)
 DIRECTOR FINANCE
 SRI LANKA INSTITUTE OF TOURISM & HOTEL MANAGEMENT
 No. 78, GALLE ROAD,
 COLOMBO 03.

Royce Fernando
Director Finance


Priyanka Gunanayake
 Director General
 Department of External Resources
 Ministry of Finance
 Sri Lanka Institute of Tourism & Hotel Management

Board Member
SLITHM



Cash Flow Statement

as at 31st December 2016

Amounts in Rs.

	2016	2015
CASH FLOW FROM OPERATING ACTIVITIES		
Net Surplus /(Deficit)	132,127,218	117,628,082
NON-CASH MOVEMENT		
Depreciation	52,704,597	40,222,899
Losses /Write-Offs	-	-
Amortization of JABIC & UNDP Grant	(928,553)	(928,553)
Provision for Gratuity	3,033,775	6,557,672
Cash flow from operating activities before Working Capital Changes	186,937,037	163,480,101
CHANGES IN WORKING CAPITAL		
(Increase)/Decrease in Inventory	1,901,748	(186,856)
(Increase)/Decrease in Trade Debtors	(4,906,236)	(547,099)
(Increase)/Decrease in Deposits & Other Recievables	(2,974,467)	(2,009,732)
(Increase)/Decrease in Receivables SLTDA & SLTPB	(30,208,752)	(27,570,295)
(Increase)/Decrease in Pre payments	(1,342,766)	6,636,576
(Increase)/Decrease in Loans & Advances	(40,164)	341,387
Increase/(Decrease) in Deposit Payables	9,896,909	8,823,430
Increase/(Decrease) in Other Payables	-	-
Increase/(Decrease) in Accrued Expenses	(5,421,876)	2,195,762
	(33,095,604)	(12,316,826)
NET CASH FLOW FROM OPERATING ACTIVITIES	153,841,433	151,163,275
CASH FLOWS FROM INVESTING ACTIVITIES		
Gratuity Paid	-	(1,242,110)
Purchase of Property , Plant & Equipment	(57,313,662)	(17,524,231)
Increase in Investments	(226,935,389)	(10,499,908)
NET CASH USED IN INVESTING ACTIVITIES	(284,249,050)	(29,266,248)
NET INCREASE IN CASH AND CASH EQUIVALENTS	(130,407,617)	121,897,026
CASH AND CASH EQUIVALENTS AT BEGINNING OF THE PERIOD	256,022,764	134,125,738
CASH AND CASH EQUIVALENTS AT END OF THE PERIOD	125,615,147	256,022,764

Statement of Changes in Net Assets/ Equity

For The Year Ended December 31st, 2016

Amounts in Rs.

	Contributed Capital	Accumulated Surpluses/ (Deficits)	Total
Balance at December 31, 2015	454,850,952	454,094,343	908,945,295
Previous Year Adjustment	-	7,242,697	7,242,697
Restated Balance	454,850,952	461,337,040	916,187,991
Surplus / (Deficit) for The Period	-	132,127,218	132,127,218
Balance at December 31, 2016 Carried Forward	454,850,952	593,464,257	1,048,315,209

Statement of Financial Performance

For The Year Ended 31st December 2016

Amounts in Rs.

	Note	2016	2015 Restated	2016 Budget
REVENUE				
Tourism Development Levy	16	144,988,352	128,902,977	163,930,408
Embarkation Levy		282,652,953	236,224,932	
School Fees & Other	17	56,173,291	45,349,764	65,000,000
Other Revenue	18	36,167,166	15,668,124	43,172,000
Hotel Revenue		12,092,851	16,182,587	15,540,000
TOTAL REVENUE		532,074,614	442,328,385	287,642,408
EXPENSES				
Wages, Salaries & Employee Benefits	19	168,656,429	159,827,667	230,635,000
Supplies & Consumables Used	20	177,262,577	129,112,022	191,406,000
Depreciation & Amortization Expenses	21	52,704,597	40,222,899	-
Other Expenses	22	1,082,445	253,950	19,925,000
Finance Cost	23	241,349	190,801	-
TOTAL EXPENSES		399,947,396	329,607,340	441,966,000
SURPLUS / (DEFICIT)		132,127,218	112,721,045	(154,323,592)

Statement of Financial Performance - Colombo

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
School Fees & Other	25,056,747	18,532,564
Other Revenue	35,022,119	14,865,395
TOTAL REVENUE	60,078,866	33,397,959
EXPENSES		
Wages, Salaries & Employee Benefits	103,188,678	107,781,152
Supplies & Consumables Used	113,881,265	77,498,005
Depreciation & Amortization Expenses	44,180,401	31,640,289
Other Expenses	1,082,445	253,950
Finance Cost	208,934	160,126
TOTAL EXPENSES	262,541,723	217,333,521
SURPLUS / (DEFICIT)	(202,462,857)	(183,935,562)

Statement of Financial Performance - Anuradhapura

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
School Fees & Other	2,188,500	1,627,200
Other Revenue	83,458	107,384
TOTAL REVENUE	2,271,958	1,734,584
EXPENSES		
Wages, Salaries & Employee Benefits	6,565,081	5,514,609
Supplies & Consumables Used	6,760,796	6,302,556
Depreciation & Amortization Expenses	2,381,613	2,391,429
Other Expenses	-	-
Finance Cost	-	-
TOTAL EXPENSES	15,707,490	14,208,595
SURPLUS / (DEFICIT)	(13,435,532)	(12,474,011)

Statement of Financial Performance - Bandarawela

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
School Fees & Other	3,404,500	3,210,000
Other Revenue	190,862	104,919
TOTAL REVENUE	3,595,362	3,314,919
EXPENSES		
Wages, Salaries & Employee Benefits	7,724,315	6,691,345
Supplies & Consumables Used	7,863,745	6,369,364
Depreciation & Amortization Expenses	1,761,884	1,778,287
Other Expenses	-	-
Finance Cost	3,905	-
TOTAL EXPENSES	17,353,849	14,838,995
SURPLUS / (DEFICIT)	(13,758,488)	(11,524,076)

Statement of Financial Performance - Kandy

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
School Fees & Other	8,738,000	7,507,500
Other Revenue	200,812	362,288
TOTAL REVENUE	8,938,812	7,869,788
EXPENSES		
Wages, Salaries & Employee Benefits	17,685,545	14,633,084
Supplies & Consumables Used	16,040,280	14,079,359
Depreciation & Amortization Expenses	113,969	113,961
Other Expenses	-	-
Finance Cost	6,235	15,165
TOTAL EXPENSES	33,846,028	28,841,569
SURPLUS / (DEFICIT)	(24,907,216)	(20,971,782)

Statement of Financial Performance - Koggala

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
School Fees & Other	7,461,044	6,153,500
Other Revenue	88,235	67,273
TOTAL REVENUE	7,549,279	6,220,773
EXPENSES		
Wages, Salaries & Employee Benefits	14,737,057	11,133,031
Supplies & Consumables Used	14,612,295	11,582,368
Depreciation & Amortization Expenses	1,464,783	1,132,804
Other Expenses	-	-
Finance Cost	7,805	3,750
TOTAL EXPENSES	30,821,941	23,851,952
SURPLUS / (DEFICIT)	(23,272,662)	(17,631,180)

Statement of Financial Performance - Rathnapura

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
School Fees & Other	4,073,000	4,594,000
Other Revenue	254,606	143,187
TOTAL REVENUE	4,327,606	4,737,187
EXPENSES		
Wages, Salaries & Employee Benefits	9,435,245	8,545,746
Supplies & Consumables Used	11,668,964	8,939,069
Depreciation & Amortization Expenses	1,748,978	2,392,362
Other Expenses	-	-
Finance Cost	3,750	3,750
TOTAL EXPENSES	22,856,937	19,880,926
SURPLUS / (DEFICIT)	(18,529,332)	(15,143,739)

Statement of Financial Performance - Training Hotel

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
Restaurant Revenue	7,668,243	11,412,557
Bar Revenue	-	-
Room Revenue	5,679,760	6,070,715
Other Revenue	2,860,223	2,293,108
TOTAL REVENUE	16,208,226	19,776,380
EXPENSES		
Cost of Sales	4,115,375	3,593,793
Cost of Bar Sales	-	-
TOTAL EXPENSES	4,115,375	3,593,793
SURPLUS/ (DEFICIT)	12,092,851	16,182,587

Statement of Financial Performance - Kurunegala

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
School Fees & Other	4,762,000	3,685,000
Other Revenue	26,641	17,679
TOTAL REVENUE	4,788,641	3,702,679
EXPENSES		
Wages, Salaries & Employee Benefits	8,080,476	5,528,701
Supplies & Consumables Used	5,732,396	4,341,303
Depreciation & Amortization Expenses	283,245	13,663
Other Expenses	-	-
Finance Cost	7,925	8,010
TOTAL EXPENSES	14,104,042	9,891,677
SURPLUS / (DEFICIT)	(9,315,400)	(6,188,998)

Statement of Financial Performance - Pasikudha

For The Year Ended 31st December 2016

Amounts in Rs.

	2016	2015
REVENUE		
School Fees & Other	489,500	40,000
Other Revenue	300,434	-
TOTAL REVENUE	789,934	40,000
EXPENSES		
Wages, Salaries & Employee Benefits	1,240,031	-
Supplies & Consumables Used	702,836	-
Depreciation & Amortization Expenses	769,724	760,105
Other Expenses	-	-
Finance Cost	2,795	-
TOTAL EXPENSES	2,715,387	760,105
SURPLUS / (DEFICIT)	(1,925,453)	(720,105)

Property, Plant & Equipment

as at 31st December 2016

Note 02

Account ID	Description	Balance as at 01.01.2016	Addition
102	Building	336,120,072	26,397,952
102A	Water Supply & Drainage System	415,299	144,963
102C	Electrical Installation	1,905,655	3,224,852
102D	Telecom Installation	3,278,015	339,136
103	Fixtures & Fittings	18,186,833	16,993,504
104	Furniture	50,333,935	6,616,546
105	Miscellaneous Equipment	110,003,988	858,372
105A	Office Equipment	6,943,675	614,770
105B	Kitchen & Bakery Equipment	6,839,880	931,360
105C	Misc. Equipment - F & B	3,069,659	599,553
105D	Housekeeping Equipment	781,266	690,247
105E	Laundry Equipment	14,447,549	-
106	Plant & Machinery	10,411,339	-
107	Glassware & Crockery	6,962,199	283,295
108	Cutlery & Silver Ware	16,029,612	30,633
108A	Kitchen Utencil	787,548	2,925
109	Linen	11,754,772	303,688
110	Motor Vehicles (KB - 6651/NB - 9389/CAB - 2280)	17,989,325	-
111	Computer & Data Processing Equipment	52,737,954	15,769,953
118	Library Books	1,372,177	365,330
100	Development Cost	1,788,459	-
		672,159,211	74,167,078

INTANGIBLE ASSETS

Account ID	Description	Balance as at 01.01.2016	Addition
119A	Computer Programme & Software	736,505	-

Amounts in Rs.

Balance as at 31.12.2016	Accumulated Depreciation as at 01.01.2016	Depreciation for 2016	Accumulated Depreciation as at 31.12.2016	Net Book Value
362,518,024	98,215,856	25,297,384	123,513,240	239,004,783
560,262	67,854	36,251	104,105	456,157
5,130,507	517,913	126,592	644,505	4,486,002
3,617,151	1,008,999	169,471	1,178,469	2,438,681
35,180,336	5,474,158	1,656,623	7,130,780	28,049,556
56,950,482	20,391,645	3,920,671	24,312,316	32,638,166
110,862,360	52,868,248	8,282,094	61,150,341	49,712,018
7,558,445	1,383,321	709,122	2,092,443	5,466,001
7,771,240	1,127,687	521,327	1,649,015	6,122,225
3,669,211	408,439	257,768	666,206	3,003,005
1,471,513	85,610	79,626	165,236	1,306,278
14,447,549	2,299,471	1,083,566	3,383,037	11,064,512
10,411,339	10,077,638	261,937	10,339,575	71,763
7,245,494	6,540,700	250,314	6,791,014	454,480
16,060,245	15,608,441	264,765	15,873,206	187,039
790,473	368,215	197,174	565,388	225,085
12,058,460	11,558,172	227,353	11,785,526	272,934
17,989,325	8,119,997	3,542,331	11,662,328	6,326,997
68,507,907	42,559,209	5,798,832	48,358,042	20,149,865
1,737,507	1,054,802	21,396	1,076,198	661,309
1,788,459	1,788,459	-	1,788,459	-
746,326,289	281,524,834	52,704,597	334,229,431	412,096,858

Balance as at 31.12.2016	Accumulated Amortization as at 01.01.2016	Amortization for 2016	Accumulated Amortization as at 31.12.2016	Net Book Value
736,505	736,505	-	736,505	(0)

Notes to the Financial Statements

For The Year ended 31st December 2016

STOCK BALANCES

Note 03
Amounts in Rs.

Description	2016	2015
Liquor Stock	83,540	83,540
Main Stores	342,420	2,244,167
TOTAL	425,959	2,327,707

TRADE DEBTORS

Note 04
Amounts in Rs.

Name	2016	2015
AGM of PC House	11,954	11,954
Anne Amarathunga	22,399	15,500
Anoop Poonia	13,617	13,617
Anusuya Aruliah	56,910	56,910
Bocus Sri lanka	22,498	22,498
Chamber of commerce	-	39,424
C.Udayashantha (Coordinating sec. to Minister of Finance)	1,890,000	-
CHSGA	96,261	1,100
CRAFT	40,000	40,000
L.Madiwela, Secretrary to media (tourism)	46,821	-
Eibraheim Alli	20,000	20,000
Faumi Abdull	62,459	62,459
Felix Ruddrigo	47,632	18,874
H.Thilakarathna	5,000	5,000
Hon Minister	480,935	2,250
IMSS	63,000	63,000
J. Perinbanayagam, U.K.	466,363	12,237
Kandy Walk Inn	39,424	39,424
Keels Hotel Management	41,888	41,888
Lal Rathnayaka	405,878	365,245
M.N. Zhongwei	-	1,350
Michel Main	17,290	17,290
Ministry of Economic Development	5,140,571	5,140,571
Ministry of fisheries & Aquapic Resource Development	426,651	250,518

Conted. ➞

Mr.Anura Senanayake (DIG)- Police Dep.(CHOGM)	1,118,000	1,118,000
Mr.George De Simpkin -Rugby Coach	295,800	295,800
A.Rosemary	8,000	-
A.Karunaratne	8,000	-
Morris- Ministry of Tourism	23,550	-
Ministry of Tourism	4,405	-
Mr.Sega Nagendara	19,712	19,712
Ms.Haalia Galaly(Colombo Musical Festival)	312,254	312,254
Nelka-Ministry of Tourism	1,875	-
No Name	793	-
One Stop Unit	403,880	403,880
R.R Donnally	112,003	112,003
Rainbow Resources (pvt) Ltd.	113,400	113,400
Shirantha Gamage	724	724
Presidential Secretariat	9,100	-
Prof.Shanmugalingam	8,000	-
Rotract club of Wattala	6,746	-
Ruwini Rathnasuriya	3,580	-
Sharon	2,812	-
SLAITO	58,423	-
Sri Lanka Tea Board	11,237	-
H.Hurbet	300	-
D.Munidasa-Ministry of tourism	36,946	-
J.Kenay	37,612	-
Weerasooriya	19,712	-
SLCB	36,834	79,531
SLITHM	2,395,078	839,366
SLTDA	2,424,962	2,285,926
SLTDA (S & QA)	262,089	262,089
SLTPB	3,774,878	3,841,016
Srilanka Airlines, BIA Katunayaka	23,900	23,900
Travel Agent Association of Sri lanka	-	97,211
TRIP PROJECT	1,350,534	1,350,534
GRAND TOTAL	22,302,688	17,396,453

DEPOSITS & OTHER RECEIVABLE

Note 05
Amounts in Rs.

Description	2016	2015
Tourist police Unit - Building Rent	3,192,000	3,192,000
CHSGA Building Rent	300,000	960,000
Petty Cash	16,300	-
Interest - FDs	3,618,167	-
Student -Rathnapura	184,980	184,980
C F De Mel Deposit for fuel	100,000	100,000
Security Deposit- CEB	3,027,500	3,027,500
TOTAL	10,438,947	7,464,480

RECEIVABLE - SLTDA

Note 06
Amounts in Rs.

Description	2016	2015
Distress Loan	54,400	54,400
Accrued Expenses - 2007	3,810,324	3,810,324
Distress Loan –Mrs. N.T.N.Sarasingha	168,445	168,445
Distress Loan- Mr. W.M.Siripala	184,320	184,320
Distress Loan-Mr. K.Ganesh	161,520	161,520
Distress Loan-Mr.M.R.A.S.Reiris	104,890	104,890
Mr.S.Samaraweera Salary Sept/2010-Dec/2011	349,443	349,443
Chairman B.Gunathilaka - Visit to Korea	237,576	237,576
Tourism Development Levy	42,280,613	32,869,535
Embarkation Levy	79,709,395	58,911,722
E P F June 2008	22,039	22,039
Over time for Maintenance Staff 2012/2013	303,823	303,823
TOTAL	127,386,787	97,178,035

Cash Book & Bank Balances

as at 31st December 2016

Note 07
Amounts in Rs.

Bank & Branch	Account No	2016		2015	
		Cash Book Balance	Bank Balance	Cash Book Balance	Bank Balance
BOC - Anuradhapura	7120455	5,980,010.96	7,649,106.08	6,492,849.51	6,771,502.92
BOC - Bandarawela	7120413	8,127,357.83	9,143,608.80	7,756,655.95	8,137,119.17
BOC - Colombo	7120156	98,496,602.89	124,904,380.29	220,699,172.59	231,451,755.22
BOC - Kandy	7120392	906,078.92	3,423,206.21	3,009,938.53	4,276,363.87
BOC - Koggala	7120471	737,120.22	2,396,771.83	4,729,995.44	5,455,279.84
BOC - Ratnapura	71114301	1,001,063.73	2,016,143.21	5,701,430.63	6,175,550.33
BOC - Kurunegala	77110931	9,633,405.42	10,785,038.51	7,632,721.30	8,036,216.59
BOC - Pasikudha	78651957	733,507.82	823,216.57	-	-
		125,615,147.79	161,141,471.50	256,022,763.95	270,303,787.94

WORK IN PROGRESS

Note 08
Amounts in Rs.

Supplier / Contractor Name	Description	Amount
Datamation Systems (Pvt) Ltd	Software Package	3,771,216
Zahirha Construction & Hardware	Renovation Work Passikuda	1,210,148
Central Engineering Consultancy Bureau	Adv. pay. for Design & Build Contract Gym area	10,606,844
Koala (Pvt) Ltd		370,976
TOTAL		15,959,184

INVESTMENT

Note 09
Amounts in Rs.

Deposit Date	Period	FD Number	Deposi Amount	Last Renewal Date	Last Renewal Amount	Interest Rate Per Annum
01.10.2013	03 Months	75172316	100,000,000	04.10.2016	120,980,751	10.50%
05.06.2014	06 Months	76039212	75,000,000	07.12.2016	88,226,751	10.75%
24.03.2016	03 Months	78995087	200,000,000	27.12.2015	213,610,021	11.50%
TOTAL			375,000,000		422,817,523	

Summery Of Provision For Gratuity - 2016

Note 10
Amounts in Rs.

	2016	2015
Amount Brought Forward	26,497,146.73	21,181,583.98
ADD:		
Provision For The Year	3,033,774.97	6,557,672.25
	29,530,921.70	27,739,256.23
LESS:		
Amount Paid During The Year 2016	-	1,242,109.50
TOTAL GRATUITY PAYABLE AS AT 31.12.2016	29,530,921.70	26,497,146.73