



SRI LANKA INSTITUTE OF TOURISM & HOTEL MANAGEMENT

REGISTRATION OF SUPPLIERS FOR THE YEAR 2026

Applications are invited from Government Departments, Government Owned Business Undertakings, Public Corporations, Reputed Suppliers, Local Agents, Manufacturers, Dealers, Business Organizations and Contractors who wish to register themselves with the Sri Lanka Institute of Tourism & Hotel Management for the supply of goods and services for the year 2026.

Separate applications should be made for each category and if registration is sought for more than one category separate applications should be forwarded under one cover. A non-refundable deposit of **Rs. 1,000/-** should be paid for the registration of each category. The applications should be accompanied by a copy of the deposit slip for the payment made to Account Number 7120156 of the Bank of Ceylon Corporate branch in favor of the Sri Lanka Institute of Tourism & Hotel Management. **Cheques and Money Orders will not be accepted.**

Applicants should seek registration only for the businesses appearing in their Business Registration Certificate. Applications for registration can be downloaded through our website <http://slithm.edu.lk>

Quotations for each category will normally be called for, from the Registered Suppliers. But the SLITHM reserves the right to call for quotations from other sources in addition to the registered suppliers if required.

The Suppliers registered for the year 2026 should agree to offer **credit facilities for a period of 30 days**. After registration if any supplier who does not respond to SLITHM more than two consecutive times, such suppliers will be removed from the registration.

All applications should be sent under registered cover or by hand, marked “**Application for the Registration of Suppliers 2026**” on the top left-hand corner of the envelope, to reach the **Assistant Director Procurement**, Sri Lanka Institute of Tourism & Hotel Management, No.78, Galle Road, Colombo 03 **on or before, 08th January 2026**.

Applicants should forward a certified copy of the Business Registration Certificate (CIDA Registration is compulsory for Civil and construction work related Suppliers). If the supplier is registered for VAT, the certified copy of the VAT Certificate should be attached to the application. Applications that do not include the above-specified certificates and incomplete applications will be rejected.

If the event of any disagreement/ clarification, decision of the chairperson of the Procurement Committee will be final & conclusive.

For further details, please contact Assistant Director Procurement, Tel: 011 2208300, Ext-254

Director General
Sri Lanka Institute of Tourism & Hotel Management
No.78, Galle Road
Colombo 03